

	Document Number	Document Description	Revision	Rev. Date
	HR-JD-AUTO LINE OP	Job Description for Automated Line Operator	B	11/29/2015



6100 Emmanuel Drive, SW • Atlanta, Georgia 30336
404-699-2882 • (800)-333-0516
Fax - (404) 699-2902
www.phoenixstamping.com

Title: Automated Line Operator

Reports to: Production Supervisor

Job Purpose: Line Operators run automated lines, monitor equipment during production and ensure compliance with all quality and safety standards. The ideal candidate would have 2-5 years of experience.

Key Responsibilities and Accountabilities:

- Set up and operate line according to production specifications
- Inspect equipment before and monitor equipment during production. Confirm that it is working properly by checking process parameters and indicators.
- Examine work pieces for defects and measure work pieces with fixtures or templates to ensure conformance with specifications
- Report production quantities accurately and according to the company's recording process
- Troubleshoot mechanical issues and identify the cause of errors, problems and defects
- Operate material handling equipment including forklifts, pallet jacks, overhead crane, etc to move raw material and parts as needed
- Able to lift up to 50lbs
- Perform other duties as required or assigned by supervisor
- Follow all OSHA and internal safety standards

Qualifications:

- High School Diploma, GED, or equivalent work experience
- Ability to perform standard shop computations (math)
- Ability to read schematics (blue prints) and engineering drawings
- Ability to perform basic maintenance of equipment
- Ability to read, understand, follow and enforce safety procedures
- Ability to make administrative/procedural decisions and judgments as well as work within a team environment

Phoenix Stamping Group, LLC offers a drug-free work place along with a competitive salary and benefits package. We are an equal opportunity employer (EEO), dedicated to a policy of nondiscrimination in employment on any basis including race, creed, color, age, sex, religion or national origin and in compliance with ADAAA.